**ACCREDITATION STEERING COMMITTEE**

1. PURPOSE
2. The Accreditation Steering Committee (ASC) shall serve as a resource on matters pertaining to the preparation and implementation of voluntary public health accreditation for the Health District. The Steering Committee shall advise the Chief Health Officer and the Chairman of the Board of Health:
3. On the development of documents required for the submission of the Health District accreditation application.
4. On an appropriate timeline for the submission of the accreditation application;
5. On the Health District champions for each domain within the accreditation standards.
6. Other matters as requested
7. MEMBERSHIP
	1. Membership of the ASC will consist of representation from the Board of Health, key staff of the District, and community representatives.
	2. At least three representatives of the Board of Health will be invited to participate in the ASC. The Board of Health Chairperson will be the co-chair of the committee.
	3. Representatives of other public health related organizations or agencies (called community partners) will be invited to participate in the ASC.
	4. Key staff of the Health District chosen by the Chief Health Officer. The Chief Health Officer will be the co-chair of the committee with the Chairman of the Board of Health.
8. Members of the Accreditation Steering Committee serve without pay.
9. MEETINGS
10. The ASC will meet on a quarterly basis at a time and date agreed upon by its membership.
11. Additional ASC meetings may be scheduled upon the call of either of the Co-Chairs.
12. The ASC will meet for one day of training on accreditation January 11, 2012 and one day of training on Performance Improvement February 29, 2012.
13. AUTHORITY
14. The members of the ASC may establish sub-committees to study specific matters, as appropriate.
15. The ASC may make recommendations to the Chief Health Officer and the Chairman of the Board of Health on community issues of concern to be considered through the accreditation process.
16. Neither the Chief Health Officer nor the District Board of Health is bound by actions taken by the ASC.

Addendum

Criteria for being on the Public Health Accreditation Steering Committee

The Public Health Accreditation Committee will be composed of Board of Health members, community partners to the Southern Nevada Health District, and key staff of the organization. The goal of the committee is to set the District goals for accreditation, to provide the leadership and guidance to the staff and consultants that will be doing the accreditation preparation work, and to ensure that the ultimate goal of applying for, and achieving, national accreditation is accomplished. The selection of participants is based on choosing those individuals that can provide guidance and direction to the agency in its quest for public health accreditation. Participants will be champions of the process and will mentor the more than 500 staff and 40 programs that will be surveyed. Participants will have a working knowledge of Public Health in one or more of three major areas: assessment, policy development and assurance. SNHD is seeking individuals that represent broad areas of the local community. Some of these areas include government, higher education, business and industry, and consumers. Through the selection process participants will have the ability and the desire to have a positive impact on the efforts of self assessment and the implementation of procedures that lead to successful accreditation of the agency. Participants will be able to make the time commitments necessary to participate in the process. Participants will have the desire to focus their skills on the mastery of one or more of the 12 domains.