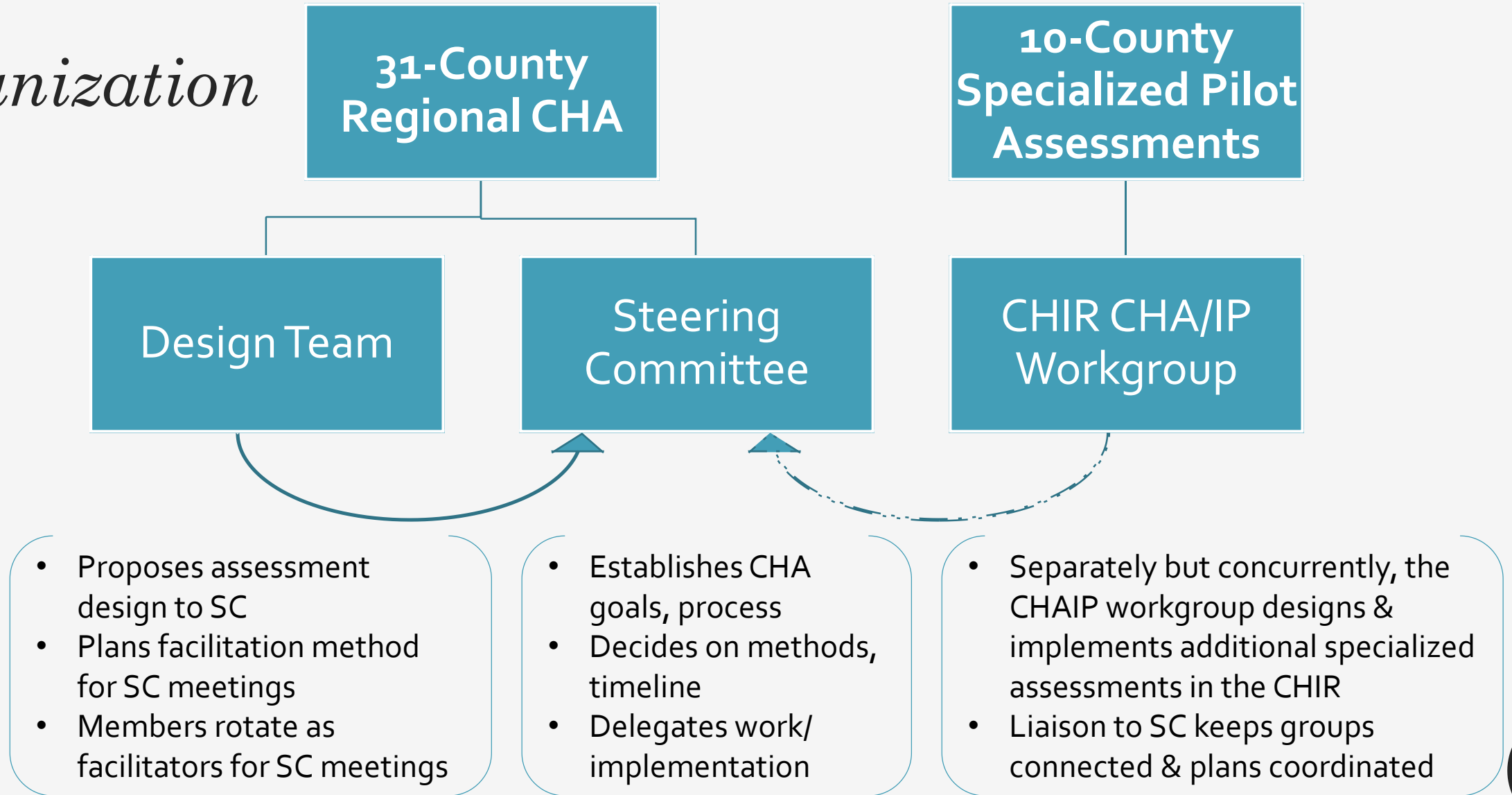


*DESIGN  
TEAM:  
MARCH  
2018  
MEETING*

Goals:


- Choose notetaker
- Find new meeting time
- Decide on recommendation for CHA committee organization, roles
- Decide on goals for April SC meeting
- Decide on facilitation method for April Steering Committee meeting (& choose facilitators)
- Phase 1 timeline edits

# Organization

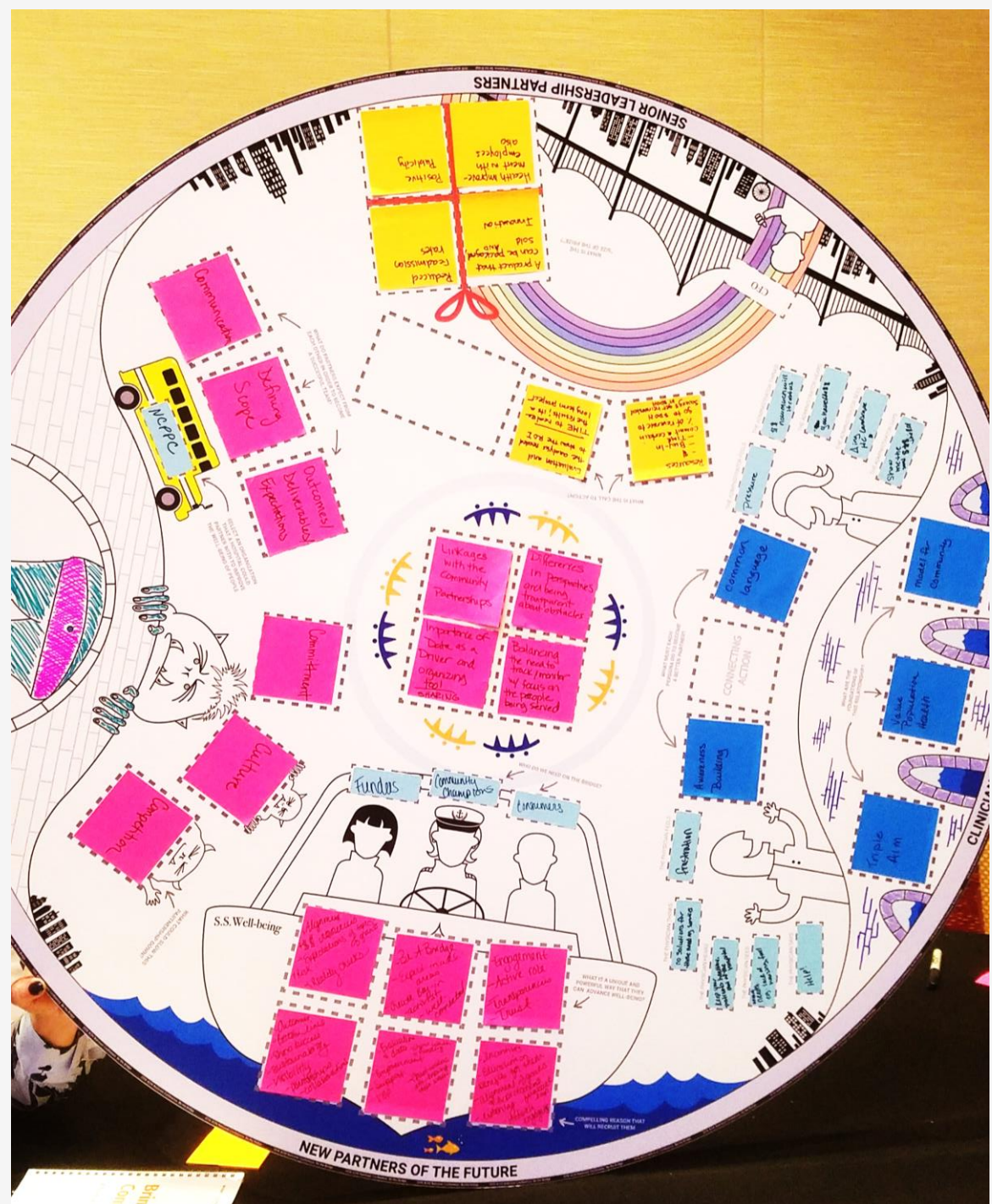


# *April Steering Committee Meeting: Goals*

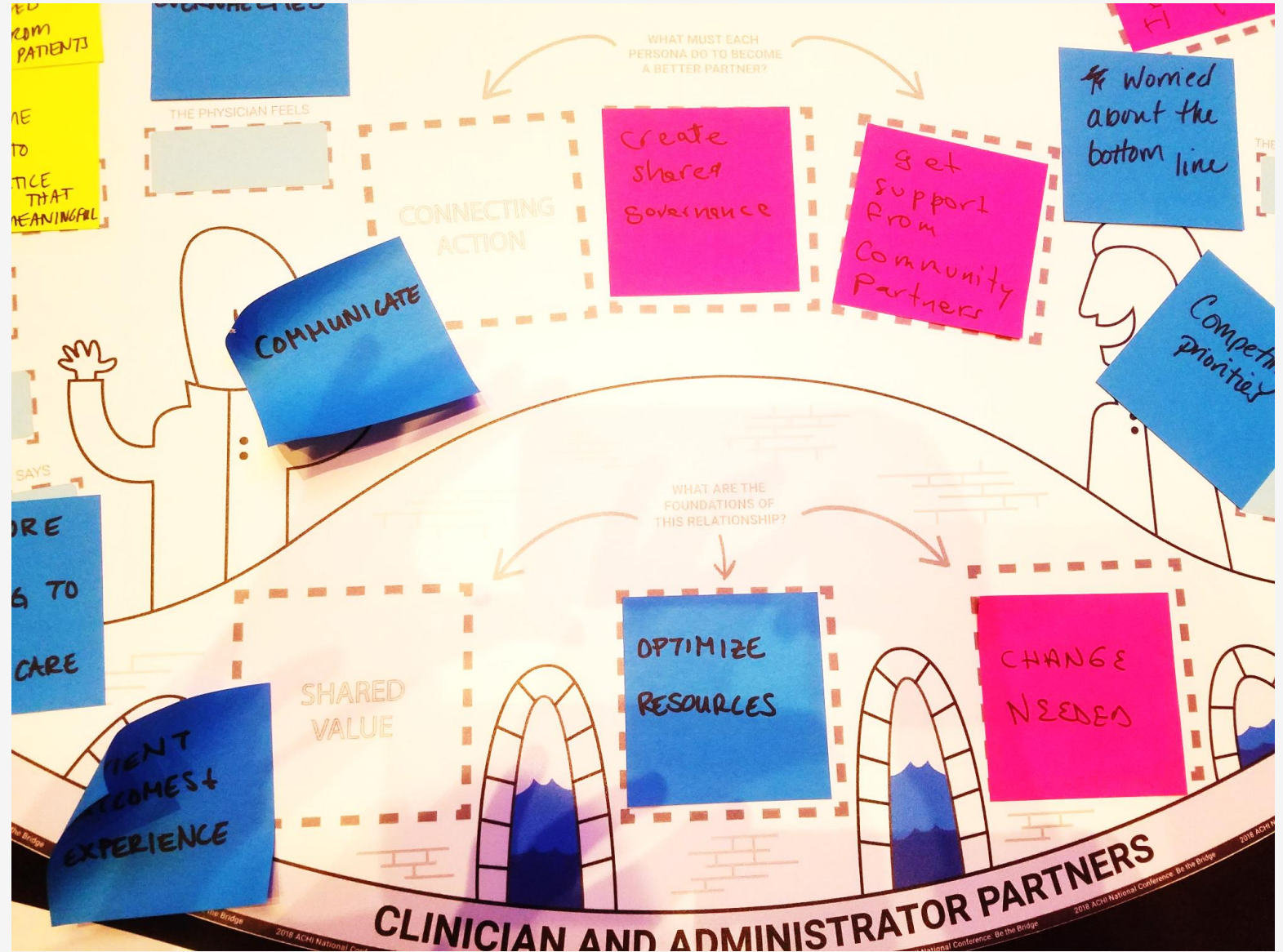
---

- Brief overview of project (why we're here)
  - Main Goal: Establish outline of **team charter**, including:
    - Common values
    - Commitments each organization is willing to make
    - Roles of each team/committee
    - Outputs needed from CHA & CHIP
    - Expectations
  - Create **project name** & plan for designing logo
- 

# April Steering Committee Meeting: Facilitation



# Part 1: Values Loyalties Losses Connecting Actions



# Part 2:

## CHA

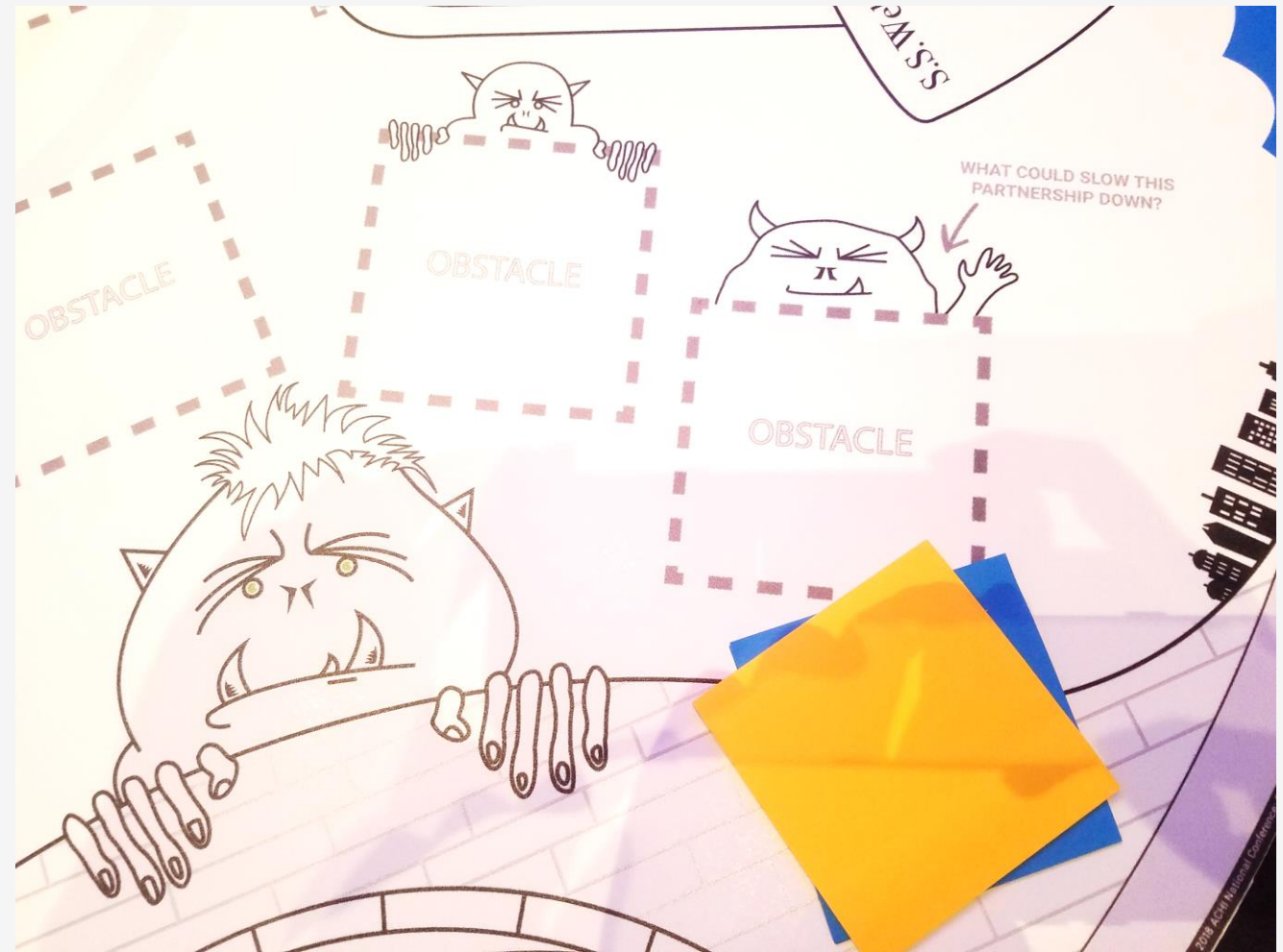
requirements

### Size of the Prize

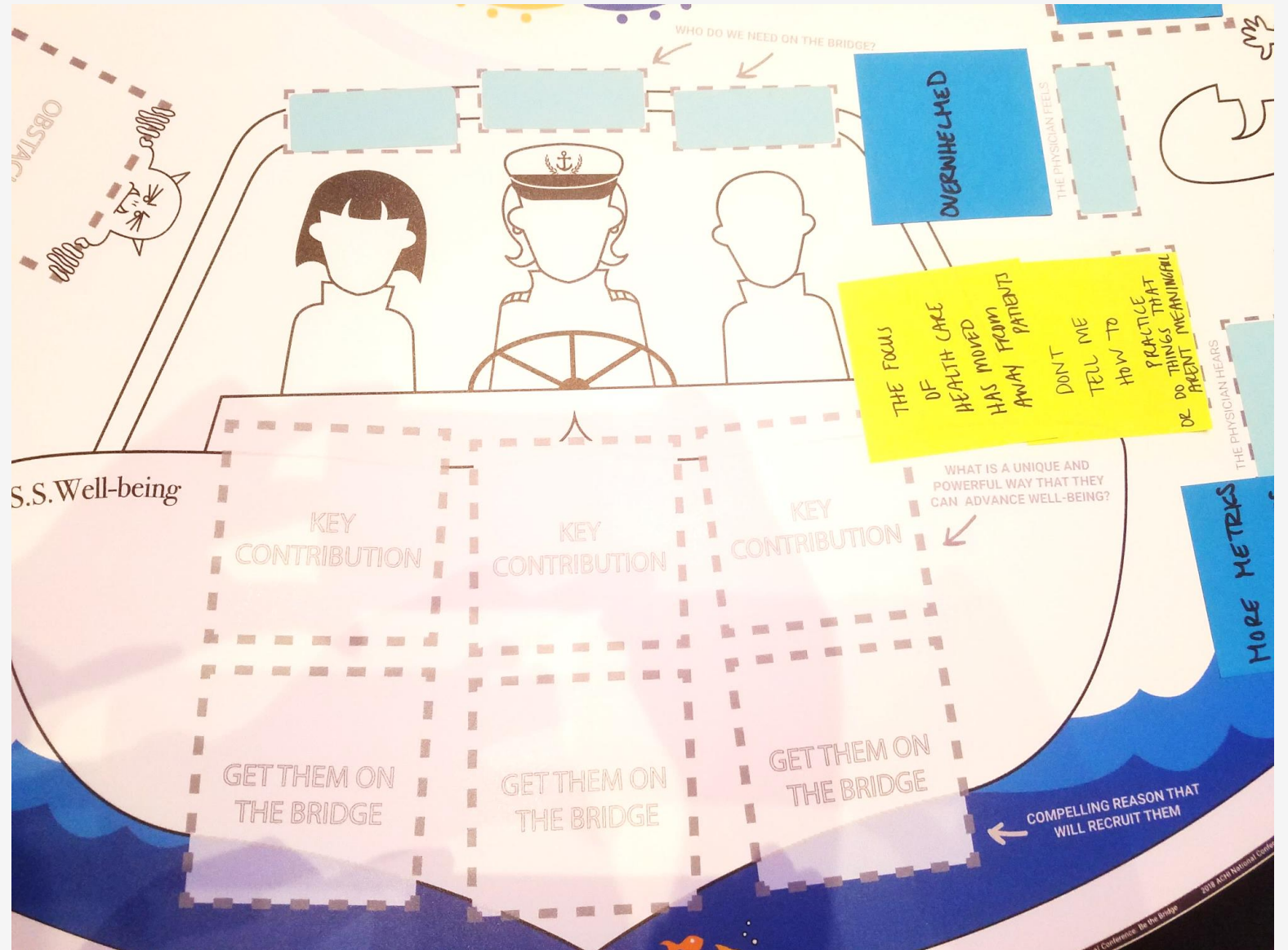
### Commitments



# Part 3: Expectations Obstacles



# Part 4: Roles Assets Additional Partners





# *Before & After SC Meeting*

- Before:
  - Choose facilitators
  - Facilitators design canvas, go over process
  - Choose notetaker for SC meeting
  - Homework for SC members (bring to meeting):
    - Values, Loyalties, Losses worksheet
    - List of requirements for CHA (What do I need to get out of this?)
- After:
  - Write up team charter, distribute to SC members





# Timeline: Phases 1 & 2

Phase 1: Organize for Success	Mar-18	Apr-18	May-18
Train participants on MAPP process	x	x	x
Identify the goals of the assessment	x	x	
Identify system partners	x	x	x
Establish a steering committee	x	x	
Establish member vision & expectations for CHA (Team Charter)		x	
Determine how community members will be engaged		x	x
Develop a basic workplan and timeline		x	x
Develop budget	x	x	x
Establish Funding		x	x

Key: 

Steering Committee Activity
-----------------------------

Phase 2: Visioning/Engage Community Partners	May-18	Jun-18	Jul-18
Determine dates, times and locations for visioning session(s) [kick off event?]	x		
Develop invitation materials & a contact list (including community members)	x		
Send out invitations	x		
Prepare facilitation plan and agenda		x	
Complete visioning sessions [kick off event?]			x
Draft vision and values			x
Finalize vision and values			x
Invite continued participation			x

*Did we meet  
our goals  
today?*

---

- Choose notetaker
  - Find new meeting time
  - Decide on recommendation for CHA committee organization, roles
  - Decide on goals for April SC meeting
  - Decide on facilitation method for April Steering Committee meeting (& choose facilitators)
  - Phase 1 timeline edits
- 